

RAJIV GANDHI PROUDYOGIKI VISHWAVIDYALAYA, BHOPAL

Application For Issue of Degree Certificate

To be filled by the office

Degree No.....
Despatch No.....
Date.....

Dealing Asstt.

To,
The Registrar,
Rajiv Gandhi Proudhyogiki Vishwavidyalaya
Bhopal.

Sir,
I have been a student of this Vishwavidyalaya studying as regular/Ex student in the
.....(College) and
passed the examination in the Month and Yearin Division. I request
you to kindly issue me Degree Certificate.

The necessary fee Rs. has been deposited in Bank
Draft / Challan No. of Bank Dated

1. Full Name in English (In Capital Letters)
2. Full Name in Hindi
3. Father's Name
4. Examination last appeared/PassedYear Division
5. Marks obtained in last semesterout of
6. Grand total (Including weightage) out of
7. Branch
8. Name of the Institution

Yours faithfully,

Date: Signature of Student
Place: Phone/Mobile No

CERTIFICATE TO BE RECORDED BY THE PRINCIPAL/HEAD OF THE INSTITUTION

Certified that the eligibility for award of degree certificate has been checked with the original of the concerned certificates, mark sheets, office record of the institution and found correct. The candidate may be issued the desired certificate.

Signature and seal of the Principal/Head of the Institution

Important Instructions:

- For Main Degree please enclose copies of all the semester Mark sheet attested by the concerned Principal /Head of the Institution. Postal Address must be filled twice in given box.
- To obtain Main Degree in person Applicant must have original mark sheets with him/her.
- Applicant can authorize someone to obtain main degree by giving him authorization letter & original Mark sheets. Authorized person must have his identification proof also.
- Demand Draft is payable in favour of Registrar, Rajiv Gandhi Proudhyogiki Vishwavidyalaya, Bhopal.
- Fees:- Rs.200/ for Degree and Rs. 50/- Postal charge extra.

Postal Address for Degree

Pin Code -----

Postal Address for Degree

Pin Code -----

Received Degree
No.
.....

Signature of Candidate

The Registrar,
Rajiv Gandhi Proudyogiki Vishwavidyalaya
Bhopal (M.P.)
(Through Principal / Head of the Institution)

Subject: TO OBTAIN THE DEGREE IN PERSON IN THE CONVOCATION.

Sir,

Please find the bank demand draft No. of Rs.....
dated as prescribed by our office towards payment of fee of Rs. 200/-
(Rupees Two hundred only) of Rs. 250/- (Rupees Two hundred fifty only for
registered postage) drawn on, Registrar, RGPV, Bhopal.

I Declare that I *shall/shall not obtain the degree in person in the convocation.

Signature

* Please exercise carefully your option so that the university may arrange for your attendance.

**Note:-
Incomplete Application Forms will not be entertained.**