

# Hitkarini College of Engineering & Technology

## Department of Information Technology

### VT REPORT FORMAT 2010

#### INDEX

##### **a. Industry profile**

- Name and details of industry
- Business objectives
- Client details
- IT infrastructure
- IT process

##### **b. Industrial training details**

- Industrial division of training.
- Industrial environment and work culture.
- Interaction with officials at workplace.
- Literature study (references and summary).
- Assisting activities to IT people.
- Summary of Daily observations.
- Technical details obtained during industrial training.

##### **c. Case study or project**

- Case study done during training (network training).

##### **d. Conclusion**

##### **e. References**

NOTE: (ONE Front page, and then ONE acknowledgement and TWO Certificates and ONE MAIN Certificate (received from industry) are attached before INDEX)